

Public Document Pack

Schools Forum

Wednesday, 10th July, 2013
at 4.15 pm

PLEASE NOTE TIME OF MEETING
Cantell Maths & Computing College, Violet Road,
Southampton, SO16 3GJ

This meeting is open to the public

LEAD OFFICER

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FORUM ADMINISTRATOR

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AGENDA

Agendas and papers are now available via the City Council's website

1 APOLOGIES AND CHANGES IN MEMBERSHIP (IF ANY)

2 MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 19th June 2013, attached.

3 DECLARATIONS OF INTEREST

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

4 SCHOOLS FORUM MEMBERSHIP - 2013/14

Decision paper of the Principal Accountant for Schools for the Forum to agree the proposed proportion of schools, non schools and academy representation as detailed, attached.

5 SCHOOLS FUNDING REFORM 2014/2015

Briefing paper of the Principal Accountant for Schools for the Forum to note benchmarking information comparing elements of Southampton schools funding with that of statistical neighbours, attached.

6 PRIMARY GROWTH FUND CONTINGENCY 2014/15

Decision paper of the Principal Account Schools, for the Forum to approve one of the proposed methods of allocation of resources held within the growth fund, attached.

7 SECONDARY FALLING ROLLS CONTINGENCY 2014/15

Decision paper of the Principal Accountant Schools for the Forum to agree whether to hold a fund for falling rolls in 2014-15 and if so recommends the method for allocating the funding, attached.

8 PRIMARY MERGERS 2013/14

Briefing paper of the Principal Accountant Schools, for the Forum to note the analysis of the Primary Mergers Fund for financial year 2013-14, attached.

5th July 2013

HEAD OF LEGAL, HR AND DEMOCRATIC
SERVICES

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Agenda Item 2

**SOUTHAMPTON SCHOOLS' FORUM
NOTES OF THE MEETING HELD ON
WEDNESDAY 19 JUNE 2013
AT HARDMOOR EARLY YEARS CENTRE**

Present:

Primary School

David Turner	-	Governor
Liz Filer	-	Headteacher
Peter Howard	-	Headteacher
Mark Sheehan	-	Headteacher
Julie Swanston	-	Headteacher
Colin Warburg	-	Governor

Secondary Schools

Ruth Evans	-	Headteacher
Richard Harris		Governor (Chair)

Academy

Ian Golding	-	Headteacher
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Nursery

Karen Stacey	-	Headteacher
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Special

Jonathan Howells	-	Headteacher
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Non Schools

Peter Sopowski	-	NUT Secretary
Anna Wright	-	PVI for Early Years
Councillor Lloyd	-	Substitute for Councillor Keogh

Also in attendance:

Alison Elliott	-	People Director
Graham Talbot	-	People
Lynn Franklin	-	People
Sue Thompson	-	People
Karen Wardle	-	Democratic Services

1. **APOLOGIES AND CHANGES IN MEMBERSHIP (IF ANY)**

Apologies were received from Graham Wilson, Karen Dagwell, Jane Smith, Beverley Murtagh and Councillors Bogle and Keogh.

Members passed a vote of thanks to Karen Stacey who had very kindly provided the venue and refreshments for the meeting.

The next meeting was scheduled for 10 July 2013 and Ruth Evans, Cantell Maths and Computing College, very kindly offered to host the meeting.

2. NOTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting held on 24 April 2013 were approved as a correct record.

Matters Arising

Page 2 - Matters arising - Pupils with Statements, Resolution (iii) - Richard Harris reported he had sent a letter to the DfE regarding the concerns on the DfE model.

Page 5 - Item 5 – Capital Programme 2013/14 – Funding Gap – last bullet point – Chris Tombs to clarify whether a letter had been sent to the DfE.

3. UPDATES TO SCHOOLS FUNDING REFORM 2014-15

The Forum considered the briefing paper of the Principal Accountant for Schools reviewing the Department for Education findings from a review of 2013-14 school funding and the arrangements and changes for 2014-15.

A discussion ensued and the following was noted:-

- Deprivation: there were no national guidelines for the correct amount of funding in the formula for deprivation. Forum requested that comparisons be taken with Southampton's statistical neighbours and other local authorities who have high levels of deprivation. A report to be presented at the next meeting.
- Looked after children: Children in Southampton in 2013/14 were funded if they were looked after for six months or longer. The DfE will require a single day or more be used as the measure. It was questioned how many additional children might need to be funded, however this information was not available at the meeting. It was agreed that comparisons with the existing data and the new DfE data set will be undertaken and presented at the next meeting. There was also a discussion regarding what constitutes a looked after child and clarification was sought;
- Pupil mobility: all schools received funding under this factor in 2013-14. In 2014-15 this would change and 18 primary school and 4 secondary schools in the City would receive funding under this category. It was agreed that finance would model the affect on schools if the overall pot were to remain the same for 2014-15, proposals to be presented at a later meeting.
- Lump sum funding: The lump sum for Southampton was lower than the average local authority lump sum due to more funding being allocated via the pupil led factors including deprivation. Forum requested comparisons be taken with Statistical neighbours etc and this be presented at the next meeting.
- Merging Schools: The DfE recognise the benefits of merging schools and that these may take time to enable greater efficiency savings. Merging schools could keep 85% of the lump sums for the next financial year following the year in which they merge;
- It was questioned whether the local authority would review the need for a contingency for merging schools, if they were given this funding. It was agreed a report would be tabled at the next Forum meeting detailing the proposed allocations from this contingency;

- Falling rolls: The DfE has recognised the need to hold a contingency fund to support schools with falling rolls. This will be restricted to schools with a good or outstanding Ofsted rating only, which does not help those improving schools in Southampton. It was agreed that a letter be written to the DfE from the Schools Forum expressing concern that not all schools were recognised with falling rolls;
- Improved communication: The DfE want improved communication between Schools Forum members and the groups they represent. It was noted that agendas and papers were circulated to all Headteachers and were publically available on the internet. Members were expected to circulate the information to the groups they represent. It was suggested the link to the Schools Forum papers be sent to the Governors Forum and Early Years Providers (through Jeanette Miller);
- Notional SEN budget: it was noted that some schools were worse off, in particular those with a high level of pupils with low incidence SEN. The budget will be reviewed again for the new financial year 2014-15;
- High needs funding: The DfE are considering whether to introduce a new high needs factor in 2014/15. The DfE want a formula / criteria which would be simple and transparent and should be devised so that additional funding would targeted only to a minority of schools. This raised concern amongst Forum members. An update would be provided at a future meeting.

RESOLVED that

- (i) the Forum requested a report regarding contingency funding for the merging schools, be tabled at the next meeting;
- (ii) the forum requested a report detailing statistical comparisons in respect of the lump sum and deprivation be presented at the next meeting along with comparisons in data provided for looked after children.
- (iii) a letter be sent to the DfE from the Schools Forum expressing concern about the proposal to extend funding to good or outstanding Ofsted rated schools with falling rolls and seeking the DfE to reconsider extending the funding to all schools;
- (iv) a contingency fund to support good or outstanding schools with falling rolls, particularly in the secondary sector be considered for 20/14/15;
- (v) a nomination be sought for a representative from the Post 16 further education sector to be a member of the Schools Forum;
- (vi) it was noted that no changes were recommended to the lump sum for 2014/15.

4. SCHOOL BALANCES 2012/13

The Forum received and noted the briefing paper of the Principal Accountant for Schools, detailing the revenue and capital balances held by schools at the end of 2012/13.

There was a discussion amongst members on whether information could be provided for Academies. Concern was expressed amongst some members regarding schools that were holding excess balances.

RESOLVED that the schools with excess balances be written to requesting reasons why they were holding excess balances and where the money would be spent. A report on the responses to be presented at the September meeting to include

analysis of Academy balances where available.

5. **USE OF ISB CONTINGENCY 2012/13**

The Forum received and noted the briefing paper of the Principal Accountant for Schools, detailing how the 2012/13 ISB contingency of £120,000 (agreed by the Schools Forum) had been used.

DECISION PAPER

SUBJECT: School Forum Membership 2013/14

DATE: 10th July 2013

RECIPIENT: Schools Forum

SUMMARY:

- 1 The Southampton Schools Forum Constitution states that the Council will review the composition and membership of the Forum in September of every year.
- 2 Due to the conversion of some maintained schools to academy status over the past year a review has been undertaken to ensure there are the correct levels of representation at the Forum.

RECOMMENDATION:

- 3 That the School Forum agrees to continue with the existing number of 19 representatives.
- 4 Based on the revised numbers of Academy schools in the city that Forum agrees to the proposed proportion of schools, non schools and Academy representation as detailed:
 - Maintained Primary Schools - 5
 - Maintained Secondary Schools - 3
 - Academy – 3
 - Special School – 2
 - Pupil Referral Unit – 1
 - Nursery – 1
 - Non Schools – 4

REASONS FOR REPORT RECOMMENDATIONS

- 5 To ensure that the membership of the Forum reflects most effectively the profile of education provision across the authority to ensure that there is not an in built bias towards any one phase or group.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 6 None.

BACKGROUND and BRIEFING DETAILS:

- 7 The Department for Education (DfE) issued the new Schools Forum regulations on 1st October 2012. They will be consulting on one change to the new Schools Forum regulations in 2014-15 which require Schools Forums to include a representative from post 16 education to replace the existing representative from the 14-19 partnership.

DECISION PAPER

- 8 School and Academy members together must number at least two thirds of the total membership of the Schools Forum and the balance between primary, secondary and academies members must be broadly proportionate to the pupil numbers in each category.
- 9 The DfE's operational guide highlights the fact that the authority has the discretion to divide these groups into one or more of the following sub-groups:
- Head teachers or head teachers' representatives in each group
 - Governors in each group
 - Head teachers or head teachers representatives and governors in each group.
 - Representatives of the particular school category
- 10 Academy members must be elected by the proprietor bodies of the Academies in the authority's area. Academies members are there to represent the proprietor bodies of Academies and are, therefore, not necessarily restricted to principals, senior staff or governors.
- 11 For this purpose Free Schools, University Technical Colleges, and Studio Schools count as Academies. There is no distinction between sponsored, non-recoupment and convertor Academies and no requirement for separate primary and secondary Academy representation.
- 11 As with school members, the local authority may set a date by which the election should take place and must appoint an Academies member if the election does not take place by that date.
- 11 The constitution states that nominations must be submitted to the Clerk to the Forum annually by September either at the September meeting or in writing to the address for the service of Notices.

Appendices/Supporting Information:

- 1 Schools Forum Membership Analysis 2013-14

Further Information Available From:

Name: Chris Tombs

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DECISION PAPER

Appendix 1

Schools Forum Membership Analysis 2013-14					
Schools	2013-14 NOR	Current Numbers of Reps	Current Position @ 1st July 2013	Required Proportion Based on Current NOR	Notes
Primary	14,084	6 (2 Govs)	13,216	5	
Secondary	6,881	4 (1 Gov)	6,881	3	
Academy Primary	3,076	0	3,944	2	Academy Representation could be from any sectors
Academy Secondary	2,887	1	2,887	1	
Special	382	2 (1 Gov)	382	2	On basis that Head & Governor remain on Forum
Nursery		1		1	
PRU		1		1	
Non Schools		4		4	Early years, Post 16 Education, Council Representative & Teacher unions
Totals (excl Special)	26,928	19	26,928	19	Assumption that total remains at 19 Members

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BRIEFING PAPER

SUBJECT: School Funding Reform 2014-15
DATE: 10th July 2013
RECIPIENT: Schools Forum

THIS IS NOT A DECISION PAPER

SUMMARY:

1. A request was made at the June 2013 Schools Forum for benchmarking information to be produced that compared elements of the Southampton schools funding with that of statistical neighbours.

BACKGROUND and BRIEFING DETAILS:

2. The DfE has completed analysis of each of the factors used by local authorities in their new individual schools funding for 2013-14. The data sets produced by the DfE compare the level of funding allocated under each factor to allow local authorities to set up their own benchmarking comparisons.
3. A comparison of Southampton and its ten statistical neighbours is attached at **Appendix A**.

Deprivation

4. In 2013-14 Southampton allocated 12.29% of overall funding through the deprivation factor which contains both IDACI and FSM measures. The highest distribution amongst the 10 statistical neighbours was Bristol at 20.83%, whilst the lowest was Peterborough at 5.80%. The average across all 10 was 11.58%.
5. Further analysis has highlighted that two of the statistical neighbours used only FSM as their deprivation factor. One of these being Hull, which had the second highest allocation amongst the group.
6. Nationally, Leicester had the highest deprivation allocation at 24.82% of total funding, and also used all IDACI bandings and FSM indicators. The lowest, second only to the Isles of Scilly was South Gloucestershire who distributed 1.7% of total funding on deprivation. Their allocation was on FSM data only.
7. The data collected would indicate that Southampton is a high funding authority on deprivation nationally.

Lump Sum

5. In 2013-14 the lump sum allocated to Southampton schools was £114,200. The highest allocation amongst the 10 statistical neighbours was Telford and Wrekin at £175,000, whilst the lowest was Plymouth at £106,131. The average across all 10 was £136,688.
6. Nationally the average lump sum allocated to schools was £130,975, the highest being £200,000 and the lowest Worcestershire at £42,000.

BRIEFING PAPER

Looked after Children

8. For 2014-15 the DfE has confirmed that the Looked after Children factor includes children looked after for one day or more. The data is taken from the SSDA903 2012 looked-after children data collected from local authorities, indicating whether a child has been looked after for one day or more during the year ending 31 March 2012.
9. The DfE has evidence that shows that children who have been looked after for one day are equally likely to under-perform at KS4 as those who are looked after for 12 months or more and may have equally challenging backgrounds.
10. In Southampton in 2013-14 the decision was taken to adopt this factor but to base the allocations on those children who had been looked after for 6 months or more. Using a unit value of £679.12 per pupil this factor distributed £91,822 across schools. However using the revised data set of one day or more this would have allocated £114,100 across schools, resulting in an additional £22,200.
11. The numbers recorded for Looked after Children who have been looked after for 6 months or more was 135. This compares with 168 children looked after for one day or more, an increase of 33.

Pupil Mobility

12. The DfE has confirmed that funding under the mobility factor will only be targeted at schools with mobility of over 10%. A separate primary and secondary school level percentage will be provided based on the number of pupils whose entry date (start at current school) is within the previous 3 academic years and whose start month was not in August, or September. If the pupil started in Reception then start months August, September or January will not be counted. Pupils who started the school in nursery classes are not mobile.
13. To assess the impact on schools as a result of this change, Appendix B compares the funding allocated in 2013-14 with that of 2014-15 should the unit value of £679.12 stay the same. The unallocated funding per phase is then redistributed through the per pupil funding.
14. The final column of the table looks at the affect of targeting the current mobility pot only at the schools eligible under this factor. This results in large changes for some schools and is not recommended.

Further Information Available From:

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BRIEFING PAPER

Appendix A

School Funding Benchmarking 2013-14

		DEPRIVATION TOTAL		LUMP SUM	
Local Authority	LA Identifier	DEPRIVATION TOTAL	Deprivation Proportion of Funding	Lump Sum Fixed Sum per school	Lump Sum Proportion of Funding
Portsmouth	851	12,153,359	11.75%	140,000	8.39%
Bristol, City of	801	40,159,960	20.83%	125,000	7.78%
Plymouth	879	16,434,003	12.16%	106,131	6.52%
Peterborough	874	6,682,286	5.80%	150,000	8.72%
Sheffield	373	20,078,018	7.10%	150,000	8.27%
Derby	831	19,545,606	13.88%	100,000	5.96%
Telford and Wrekin	894	9,015,267	9.55%	175,000	12.05%
Coventry	331	17,727,432	8.50%	160,753	7.94%
Kingston Upon Hull, City of	810	23,126,078	15.63%	150,000	8.41%
Salford	355	14,438,612	11.33%	110,000	7.77%
Statistical Neighbours Average		17,936,062	11.58%	136,688	8.00%
Southampton	852	15,011,190	12.29%	114,200	6.73%
National Average		16,050,809	8.19%	130,975	8.55%

BRIEFING PAPER

Appendix B

Analysis of Changes to Mobility Factor

School Name	Actual Mobility 2013-14	New mobility factor @ 10%	Variance	Additional AWPU	Variance	Total targeted through Mobility factor	Variance
Bassett Green Primary School	£59,483	£32,666	(£26,817)	£18,133	(£8,684)	£170,852	£111,369
Valentine Infant School	£4,089	£0	(£4,089)	£13,530	£9,441	£0	(£4,089)
Thornhill Primary School	£28,523	£8,761	(£19,762)	£13,670	(£6,092)	£45,821	£17,298
Newlands Primary School	£32,012	£8,693	(£23,319)	£16,113	(£7,206)	£45,466	£13,454
Sinclair Primary School	£25,269	£13,107	(£12,162)	£8,362	(£3,800)	£68,554	£43,284
Mansel Park Primary School	£14,262	£0	(£14,262)	£13,342	(£920)	£0	(£14,262)
Beechwood Junior School	£12,224	£0	(£12,224)	£9,865	(£2,359)	£0	(£12,224)
Bevois Town Primary School	£30,131	£13,650	(£16,481)	£11,322	(£5,159)	£71,395	£41,264
BITTERNE MANOR PRIMARY	£9,508	£0	(£9,508)	£9,583	£76	£0	(£9,508)
Bitterne Park Junior School	£15,620	£0	(£15,620)	£16,536	£916	£0	(£15,620)
Bitterne Park Infant School	£6,817	£0	(£6,817)	£12,637	£5,820	£0	(£6,817)
Mount Pleasant Junior School	£17,657	£611	(£17,046)	£11,791	(£5,255)	£3,197	(£14,460)
MAYTREE NURSERY AND INFANTS	£15,620	£0	(£15,620)	£12,590	(£3,030)	£0	(£15,620)
Heathfield Junior School	£6,791	£0	(£6,791)	£13,154	£6,362	£0	(£6,791)
Ludlow Junior School	£21,732	£0	(£21,732)	£24,992	£3,260	£0	(£21,732)
Ludlow Infant Academy	£6,180	£0	(£6,180)	£12,825	£6,645	£0	(£6,180)
Portswood Primary	£25,127	£0	(£25,127)	£19,590	(£5,538)	£0	(£25,127)
St.Denys Primary School	£14,262	£68	(£14,194)	£9,818	(£4,375)	£355	(£13,906)
St. John's Primary and Nursery School	£17,657	£5,773	(£11,885)	£8,221	(£3,664)	£30,192	£12,535
Shirley Junior School	£11,545	£0	(£11,545)	£22,455	£10,910	£0	(£11,545)
Shirley Infant School	£6,135	£0	(£6,135)	£12,778	£6,643	£0	(£6,135)
St. Monica Infant School	£4,090	£0	(£4,090)	£12,731	£8,641	£0	(£4,090)
Sholing Junior School	£8,149	£0	(£8,149)	£11,275	£3,125	£0	(£8,149)
Sholing Infant School	£1,365	£0	(£1,365)	£9,724	£8,360	£0	(£1,365)
Swaythling Primary	£24,688	£10,594	(£14,094)	£9,677	(£4,416)	£55,411	£30,723
Woolston Infant School	£6,112	£0	(£6,112)	£8,221	£2,109	£0	(£6,112)
Weston Park Primary School	£41,176	£2,105	(£39,071)	£24,804	(£14,267)	£11,011	(£30,165)
Tanners Brook Junior School	£8,719	£0	(£8,719)	£14,939	£6,220	£0	(£8,719)
Tanners Brook Infant School	£10,662	£0	(£10,662)	£12,261	£1,599	£0	(£10,662)
Glenfield Infant School	£4,075	£0	(£4,075)	£10,946	£6,871	£0	(£4,075)
Banister Infant School	£17,657	£6,316	(£11,341)	£7,845	(£3,496)	£33,034	£15,377
Mansbridge Primary	£21,732	£7,810	(£13,922)	£9,630	(£4,292)	£40,848	£19,116
Redbridge Primary	£11,545	£0	(£11,545)	£9,865	(£1,680)	£0	(£11,545)
Hightown Primary School	£24,083	£8,353	(£15,730)	£10,805	(£4,925)	£43,690	£19,606
Wordsworth Infant School	£7,507	£0	(£7,507)	£9,489	£1,982	£0	(£7,507)
Moorlands Primary School	£8,829	£0	(£8,829)	£11,228	£2,399	£0	(£8,829)
St. Monica Junior School	£4,075	£0	(£4,075)	£16,771	£12,696	£0	(£4,075)
Hollybrook Infant School	£4,754	£0	(£4,754)	£8,315	£3,561	£0	(£4,754)
Hollybrook Junior School	£6,791	£0	(£6,791)	£10,194	£3,403	£0	(£6,791)

BRIEFING PAPER

School Name	Actual Mobility 2013-14	New mobility factor @ 10%	Variance	Additional AWPU	Variance	Total targeted through Mobility factor	Variance
Kanes Hill Primary School	£29,202	£6,316	(£22,886)	£15,831	(£7,055)	£33,034	£3,832
Townhill Infant School	£6,112	£0	(£6,112)	£12,120	£6,008	£0	(£6,112)
Weston Shore Infant	£3,396	£0	(£3,396)	£3,899	£504	£0	(£3,396)
Townhill Junior School	£15,620	£0	(£15,620)	£13,107	(£2,513)	£0	(£15,620)
Oakwood Infant School	£8,195	£0	(£8,195)	£8,362	£167	£0	(£8,195)
Oakwood Junior School	£10,866	£0	(£10,866)	£11,416	£550	£0	(£10,866)
Fairisle Infant/Nursery School	£5,455	£0	(£5,455)	£11,509	£6,054	£0	(£5,455)
Fairisle Junior	£11,545	£0	(£11,545)	£15,597	£4,051	£0	(£11,545)
Foundry Lane Primary School	£14,262	£0	(£14,262)	£21,046	£6,784	£0	(£14,262)
Shirley Warren Primary & Nursery School	£12,224	£0	(£12,224)	£12,167	(£57)	£0	(£12,224)
Mason Moor Primary	£27,966	£11,138	(£16,828)	£11,791	(£5,037)	£58,253	£30,287
Bitterne Junior School CE (VC)	£8,829	£0	(£8,829)	£11,040	£2,211	£0	(£8,829)
Bitterne CE Infants School	£2,716	£0	(£2,716)	£8,456	£5,739	£0	(£2,716)
Freemantle C of E Community Academy	£19,079	£0	(£19,079)	£13,999	(£5,080)	£0	(£19,079)
St.Mark's CE Primary School	£46,965	£14,194	(£32,771)	£22,502	(£10,269)	£74,237	£27,273
St. Mary's Primary School	£64,109	£31,919	(£32,190)	£22,173	(£10,017)	£166,945	£102,836
Highfield C.E. Primary School	£4,075	£0	(£4,075)	£12,496	£8,421	£0	(£4,075)
Springhill Catholic Primary	£37,352	£0	(£37,352)	£29,549	(£7,803)	£0	(£37,352)
Holy Family Primary School	£28,523	£1,902	(£26,622)	£18,415	(£8,206)	£9,946	(£18,577)
St. Patricks Catholic Primary	£15,620	£0	(£15,620)	£15,878	£259	£0	(£15,620)
Harefield Primary School	£27,933	£6,587	(£21,345)	£14,751	(£6,594)	£34,455	£6,522
Total Primary Mobility	£996,695	£190,561	(£806,133)	£806,133	0	£996,695	£0
REGENTS PARK COMMUNITY COLLEGE	£38,710	£0	(£38,710)	£32,206	(£6,503)	£0	(£38,710)
The Sholing Technology College	£36,672	£0	(£36,672)	£43,914	£7,242	£0	(£36,672)
Redbridge Community School	£26,975	£0	(£26,975)	£41,970	£14,995	£0	(£26,975)
Chamberlayne College for the Arts	£37,352	£679	(£36,672)	£22,823	(£13,849)	£12,543	(£24,809)
Upper Shirley High	£23,769	£0	(£23,769)	£29,755	£5,986	£0	(£23,769)
Bitterne Park School	£25,127	£0	(£25,127)	£63,187	£38,060	£0	(£25,127)
Woodlands Community College	£49,576	£5,976	(£43,600)	£27,135	(£16,465)	£110,375	£60,800
Cantell School	£73,345	£13,311	(£60,034)	£37,363	(£22,671)	£245,836	£172,491
St. George Catholic Voluntary Aided College	£30,560	£0	(£30,560)	£22,232	(£8,329)	£0	(£30,560)
St. Anne's Catholic School	£19,694	£0	(£19,694)	£42,435	£22,740	£0	(£19,694)
Oasis Academy Lordshill	£29,202	£0	(£29,202)	£23,796	(£5,407)	£0	(£29,202)
Oasis Academy Mayfield	£45,501	£3,667	(£41,834)	£26,036	(£15,798)	£67,730	£22,229
Total Secondary Mobility	£436,484	£23,633	(£412,851)	£412,851	0	£436,484	£0

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DECISION PAPER

SUBJECT: Primary Growth Fund Contingency 2014-15
DATE: 10th July 2013
RECIPIENT: SCHOOLS' FORUM

SUMMARY:

Local Authorities can hold a contingency for growth in pupil numbers as a direct result of basic need and redistribute these by a method approved by the Schools Forum. This report proposes two alternative methods of distributing funding.

RECOMMENDATION:

It is recommended that the Schools Forum :

- (i) Approve one of the proposed methods of allocation of resources held within the growth fund.

REASONS FOR REPORT RECOMMENDATIONS

1. Holding a contingency for Primary expansions will allow the LA to support those primary schools experiencing increases in pupil numbers as a result of implementing Primary Review.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. The growth fund could be delegated to all primary schools as part of the new funding formula however expanding schools would then be responsible for funding any extra costs from their own budget shares.

BACKGROUND and BRIEFING DETAILS:

3. In 2013-14, as approved by Schools Forum, expanding schools received a fixed amount per additional class, which takes account of the estimated costs of making additional provision for that new class.
5. The proposals for the allocation of the growth fund are as follows.

Option 1

Additional funding is based on the planned increase in PAN x Primary AWPU x 7/12ths.

Option 2

Additional funding is based on a fixed amount of £33,400 per extra class required (based on 30 pupils per class). This figure is based on the costs of a teacher, an LSA and a lunchtime supervisor.

Option 1 targets more funding to schools than option 2. There would need to be an increase from the £759,000 currently set for the growth fund to accommodate this increase, equating to a reduction in the amount allocated per pupil for each Primary School by £16.41 before MFG.

6. The EFA have indicated that either option detailed above would be acceptable as a method for distributing the growth fund.
7. A review of the growth fund will need to take place each year to ensure there is adequate resource to fund future increases in PAN.

Appendices/Supporting Information:

Option 1 & 2 for distribution of Growth Fund.

Further Information Available From:	Name:	Chris Tombs
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DECISION PAPER

Option 1		Date expansion starts	Pupil Numbers Oct 2012	Approved PAN Sept 2013	Approved PAN Sept 2014				
DfE No.	School Name					Increase in PAN	7/12 of increase	AWPU	Funding
3205	St Mary's C of E (VC) Primary School	Sep-09	470	540	570	30	18	£2,662	£46,594
2440	Banister Infant School -> Primary	Sep-10	167	240	300	60	35	£2,662	£93,187
2000	Bassett Green Primary School	Sep-10	379	435	480	45	26	£2,662	£69,890
3202	Freemantle C of E Community Academy	Sep-10	297	300	360	60	35	£2,662	£93,187
2460	Kanes Hill Primary School	Sep-10	337	375	390	15	9	£2,662	£23,297
2401	Mansel Park Primary School	Sep-10	284	330	360	30	18	£2,662	£46,594
3655	Highfield C of E Primary School	Sep-11	266	275	285	10	6	£2,662	£15,531
2455	Moorlands Primary School	Sep-11	239	300	330	30	18	£2,662	£46,594
2770	Shirley Warren LC Primary and Nursery School	Sep-11	259	300	330	30	18	£2,662	£46,594
3658	St Patrick's Catholic Primary School	Sep-11	338	360	375	15	9	£2,662	£23,297
2405	Bevois Town Primary School	Sep-12	239	270	300	30	18	£2,662	£46,594
2769	Foundry Lane Primary School	Sep-12	448	480	510	30	18	£2,662	£46,594
3659	Harefield Primary School	Sep-12	313	345	360	15	9	£2,662	£23,297
2409	Mount Pleasant Junior School	Sep-12	251	300	330	30	18	£2,662	£46,594
2430	Sholing Infant School	Sep-12	206	240	270	30	18	£2,662	£46,594
2001	Valentine Infant School	Sep-12	287	330	360	30	18	£2,662	£46,594
2452	Wordsworth Infant School -> Primary	Sep-12	201	300	390	90	53	£2,662	£139,781
2404	Beechwood Junior School	Sep-14	210	240	270	30	18	£2,662	£46,594
2754	Fairisle Infant and Nursery School	Sep-14	244	270	300	30	18	£2,662	£46,594
2424	St Johns Primary And Nursery School	Sep-14	175	210	240	30	18	£2,662	£46,594
			5,610	6,440	7,110	670	391		£1,040,590

Option 2		Date expansion starts	Pupil Numbers Oct 2012	Approved PAN Sept 2013	Approved PAN Sept 2014				
DfE No.	School Name					Current Classes Numbers	Revised Class Numbers Required	Variance	Funded Additional Costs
3205	St Mary's C of E (VC) Primary School	Sep-09	470	540	570	18	19	1	£33,400
2440	Banister Infant School -> Primary	Sep-10	167	240	300	8	10	2	£66,800
2000	Bassett Green Primary School	Sep-10	379	435	480	15	16	1	£33,400
3202	Freemantle C of E Community Academy	Sep-10	297	300	360	10	12	2	£66,800
2460	Kanes Hill Primary School	Sep-10	337	375	390	13	13	0	£0
2401	Mansel Park Primary School	Sep-10	284	330	360	11	12	1	£33,400
3655	Highfield C of E Primary School	Sep-11	266	275	285	10	10	0	£0
2455	Moorlands Primary School	Sep-11	239	300	330	10	11	1	£33,400
2770	Shirley Warren LC Primary and Nursery School	Sep-11	259	300	330	10	11	1	£33,400
3658	St Patrick's Catholic Primary School	Sep-11	338	360	375	12	13	1	£33,400
2405	Bevois Town Primary School	Sep-12	239	270	300	9	10	1	£33,400
2769	Foundry Lane Primary School	Sep-12	448	480	510	16	17	1	£33,400
3659	Harefield Primary School	Sep-12	313	345	360	12	12	0	£0
2409	Mount Pleasant Junior School	Sep-12	251	300	330	10	11	1	£33,400
2430	Sholing Infant School	Sep-12	206	240	270	8	9	1	£33,400
2001	Valentine Infant School	Sep-12	287	330	360	11	12	1	£33,400
2452	Wordsworth Infant School -> Primary	Sep-12	201	300	390	10	13	3	£100,200
2404	Beechwood Junior School	Sep-14	210	240	270	8	9	1	£33,400
2754	Fairisle Infant and Nursery School	Sep-14	244	270	300	9	10	1	£33,400
2424	St Johns Primary And Nursery School	Sep-14	175	210	240	7	8	1	£33,400
			5,610	6,440	7,110	217	238	21	£701,400

Additional Costs (September to March)	
NQT	£25,250
LSA	£7,070
Lunch Cover	£1,080
Total	£33,400

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DECISION PAPER

SUBJECT: Secondary Falling Rolls Contingency 2014-15
DATE: 10th July 2013
RECIPIENT: Schools Forum

SUMMARY

This paper considers the introduction of a fallings rolls contingency fund from financial year 2014-15.

RECOMMENDATION

It is recommended that the Forum:

- i. Decides whether to hold a fund for falling rolls in 2014-15 and if so recommends the method for allocating the funding.

REASONS FOR REPORT RECOMMENDATIONS

1. Local authorities are required to gain the approval of the Schools Forum to hold any central contingencies in the Schools Block.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. There is no alternative option – as the use of DSG is defined in statute.

BACKGROUND and BRIEFING DETAILS:

3. Local authorities may topslice the DSG in order to create a small contingency to support good schools with falling rolls where local planning data show that the surplus places will be needed in the near future:
 - Support is only available to schools judged good or outstanding at their last Ofsted inspection.
 - The falling rolls fund should be restricted to population increases expected in 2-3 years.
 - Local authorities are required to produce criteria on which any falling rolls fund will be allocated.
4. The table below details the projected numbers on roll for secondary schools over the next 5 academic years. As can be seen from this data, most schools will not be seeing significant growth in the next 2 to 3 years.
5. The DfE recommended options for distributing funding are:
 - An amount per vacant place, up to a specified maximum places with the value based on the amount funded per pupil (AWPU).
 - A lump sum payment with clear parameters for calculation (estimated cost of providing an appropriate curriculum or costs equivalent to the number of staff who would otherwise be made redundant)

6. **An amount per vacant place**

This option would allow funding to be targeted to schools with falling rolls on a per pupil basis based on the AWPU. The analysis in **Appendix A** has been calculated on the assumption that schools would qualify if they fall below 75% of net capacity and are good or outstanding at their latest Ofsted inspection. Using this criteria for funding only one school, Chamberlayne Park, would qualify. However the school is not forecast to expand in the next 2 to 3 years.

7. Other options to consider would be to reduce the level of funding. Appendix A shows the allocation that would be made if a rate of 10% of the AWPU is used. This would still target funding on a per pupil basis but reduce the size of the contingency needed.

8. **A Lump sum payment**

A lump sum can be difficult to quantify and the DfE proposed criteria require an understanding of the various cost drivers. This could be time consuming and subjective to calculate and is therefore not recommended.

Appendices/Supporting Information:

Appendix A - Secondary School Falling Rolls Contingency

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DECISION PAPER

Appendix A

Secondary School Falling Rolls Contingency

School Data						Academic year 2013/2014	% of Net Capacity	75% of Net Capacity	Variance to Projected NOR	Secondary AWPU	10% of Secondary AWPU	2014 / 2015	2015 / 2016	2016 / 2017	2017 / 2018
DfEE	School Name	Ofsted Status	Date Inspected	School Net Capacity	NOR Oct 2012	Projected NOR Oct 2013		0.75		£4,131.42	£413.14	Total	Total	Total	Total
4262	Regents Park Community College	Good	Jun-10	942	762	720	76.4%	707	0	£0	£0	716	724	734	750
4264	The Sholing Technology College	Good	Oct-11	1,005	1039	1,037	103.2%	754	0	£0	£0	1,041	1,034	1,037	1,046
4270	Redbridge Community School	Outstanding	Dec-08	1,084	993	974	89.9%	813	0	£0	£0	959	948	948	993
4271	Chamberlayne College for the Arts	Good	Mar-13	1,007	540	473	47.0%	755	282	£1,166,093	£116,609	441	393	372	378
4275	Upper Shirley High School	Good	May-11	750	704	705	94.0%	563	0	£0	£0	693	714	734	785
4278	Bitterne Park School	Outstanding	Mar-06	1,500	1495	1,474	98.3%	1,125	0	£0	£0	1,476	1,497	1,503	1,536
4306	Woodlands Community School	Satisfactory	Nov-09	1,144	642	589	51.5%	858	269	£0	£0	597	597	596	626
4311	Cantell Maths and Computing College	Satisfactory	Feb-12	1,477	884	834	56.5%	1,108	274	£0	£0	829	859	874	937
5415	St George Catholic College	Good	Sep-11	686	526	534	77.8%	515	0	£0	£0	552	571	575	593
5417	St Anne's Catholic School	Good	Feb-12	1,079	1004	984	91.2%	809	0	£0	£0	984	993	1,019	1,048
6905	Oasis Academy Lord's Hill	Satisfactory	Sep-10	900	563	547	60.8%	675	128	£0	£0	562	616	657	707
6906	Oasis Academy Mayfield	Satisfactory	Mar-12	900	616	655	72.8%	675	20	£0	£0	709	765	847	942
	Secondary Total			12,474	9,768	9,526		9,356	973	£1,166,093	£116,609	9,559	9,711	9,896	10,341

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BRIEFING PAPER

SUBJECT: Primary Mergers Fund 2013-14
DATE: 10th July 2013
RECIPIENT: SCHOOLS' FORUM

THIS IS NOT A DECISION PAPER

SUMMARY:

1. This report provides an analysis of the Primary Mergers Fund for financial year 2013-14.

BACKGROUND and BRIEFING DETAILS:

2. At the meeting in March 2013 Schools' Forum were informed that a contingency of £600,000 would be held in 2013/14 to fund the costs of infant and Junior schools merging as part of the overall Primary Development Programme.
3. The table below summaries the key items of expenditure that schools are likely incur to ensure a smooth transition. The figures are only an estimate at this stage as no work has yet been undertaken. The first schools will merge in September where we begin to get an idea of actual costs.

Key Items of Expenditure	Estimated Costs Per School	Total Estimated Costs
1. School external signage	£50,000	£300,000
2. Linking of Administration ICT		
3. Linking of Fire Alarms		
4. Linking of telephone systems		
5. Staff Room Accommodation		
6. Immediate Site Security and Safeguarding		
7. Dedicated Inspector to the Primary Development Programme		£100,000
8. Additional resource required (based on past experience)		£120,000
9. Contingency for unforeseen expenditure		£80,000
	Total	£600,000

5. A report will be brought back to the Forum at the end of the financial year detailing actual expenditure, and any unspent balances to be allocated to all schools.

Appendices/Supporting Information:

None.

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